In class comments on classmates’ draft of full sentence outline.

1. Find your name on the class list.
2. Skip SIX names on the list.
3. Upload the drafts of the next students.
4. Save to desktop with Last Name – A, Last Name – B, and Last Name – C.
5. Upload comments to DISCUSSION BOARD using REPLY function. Put COMMENDATION AND RECOMMENDATION in message BOX.

For Classmate A – Read and insert comments on general content.

Consider the body of the speech
- Best Organization Pattern
- Variety of support information
Comment on strengths, asks questions that arise as you read.

For Classmate B – Read and insert comments on general structure

Consider Introduction
- Credibility mentioned?
- Thesis/ Signpost?
Consider transitions within the body.
- Do they fit the organization pattern identified?

Conclusion
- No new ideas?
- Summary, reflection, other?
Comments on strengths, ask questions that arise as you read.

For Classmate C – Read and insert comments on visual aids and references

- Consider what and where the writer plans to use visual aid.
- Consider the quality and variety of the references.

- Does writer cite sources within the outline?
- Check the domains.
- Correct format (alpha order hanging indent)

Comment on strengths. Ask questions that arise as you read.

On whose outlines should you comment?

Class List: Find your name, skip SIX, comment on the outlines of the next three classmates.

Examples:

Josh, skip SIX names. Comment on next three: Peter, Daniel and Josh

Helen, skip SIX names. Comment on next three: Josh, Matt, and Christopher

1. Cameron
2. Josh
3. Matt
4. Christopher
5. Nathan
6. Steven
7. Jake
8. Dan
9. Peter
10. Daniel
11. Josh
12. Kelsey
13. Melissa
14. Kari
15. Kevin
16. Helen
17. Joel
18. Laura
19. Jeff
20. Nicole
Read and consider comments; make appropriate changes to your own outline.